

**NORTH COAST RAILROAD AUTHORITY (NCRA)  
BOARD OF DIRECTORS REGULAR BOARD MEETING**

Wednesday, December 12, 2007 ~ **11:00**  
Healdsburg City Council Chambers  
401 Grove Street  
Sonoma County

**DRAFT AGENDA**

**The following Directors will be attending the Board Meeting by teleconference from the following locations:**

**Director Bernard Meyers:** 15 Malbert Road, Boston, MA

***AGENDA NOTE***

*All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.*

**A.     ***CALL TO ORDER*****

**B.     ***ROLL CALL*****

**C.     ***AGENDA APPROVAL*****

**D.     ***MATTERS FROM THE BOARD*****

**E.     ***CONSENT CALENDAR*****

- 1.     **Approval of Minutes Regular Board Meeting – October 10, 2007****
- 2.     **Approval of Minutes Special Board Meeting – November 1, 2007****
- 3.     **Approval of Minutes Policies and Procedures Committee – November 2, 2007****
- 4.     **Approval of Minutes Special Board Meeting – November 7, 2007****
- 5.     **Approval of Financial Statements - October 2007****
- 6.     **Approval of Financial Statements – November 2007****
- 7.     **Approval of Warrants Issued –October 2007****
- 8.     **Approval of Warrants Issued - November 2007****
- 9.     **Approval of Executive Director Expenses – October/November 2007****
- 10.    **Approval of Lease Extension – 419 Talmage Road, Suite M, Ukiah****
- 11.    **Approval of Compensation Increase – Mustola Management****
- 12.    **Approval of Board Meeting Schedule and Locations - 2008****

**F.     ***PUBLIC COMMENT*****

*Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard. "Public comment" time is limited to matters under the jurisdiction of the Authority that may not have been considered by the Authority previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.*

**G. PRESENTATIONS**

**H. CONDUCT OF BUSINESS**

1. **Election of Officers 2008**
2. **Consideration and Possible Action Adoption of Committee Assignments 2008-2009**  
**Recommendation:** Adopt Committee Assignments as presented
3. **Consideration and Possible Action Regarding Policies and Procedures Section 2000 Governmental Operations –sections 2301-2306 (c)**  
**Policies and Procedures Committee Recommendation:** Approve New Policies and Procedures Section 2000-2006 as Amended by Committee
4. **Consideration and Possible Action Regarding Policies and Procedures Section 0500 Internal Controls - sections 0505.5-0505.5-9**  
**Policies and Procedures Committee Recommendation:** Approve New Policies and procedures section 0505.5-0505.5-9
5. **Consideration and Possible Action Regarding Approval of Extension of Temporary License – Tyris Corporation**  
**Recommendation:** Approve Temporary License with Tyris Corp for one year, new expiration date January 1, 2009.
6. **Consideration and Possible Action Regarding Approval of Resolution for January 2007 CTC Application for TCRP Project 32.3**  
**Recommendation:** Approve Resolution for January 2007 CTC Application for Project 32.3
7. **Consideration and Possible Action Regarding Approval of Resolution for January 2007 CTC Application for TCRP Project 32.9**  
**Recommendation:** Approve Resolution for January 2007 CTC Application for Project 32.9
8. **Discussion and Possible Action Regarding Humboldt Bay Harbor, Recreation & Conservation District - Draft Redwood Marine Terminal Feasibility Study**

**I. STAFF REPORTS**

1. Executive Director – Mitch Stogner
  - a. Upcoming CTC Meetings
  - b. Signatures on Invoices

2. Project Manager – Dave Anderson

3. Legal Counsel - Chris Neary

**J. OPERATOR REPORT**

1. NWP CO. - John H. Williams

**K. CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (2 cases)**

Government Code 54656.9(a)

(1) NWPY vs. NCRA

(2) City of Novato vs. NCRA; Superior Court of California, County of Marin; case # CV074645

**2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Initiation of Litigation, Government Code 54956.9 9 subdivision c; (one case)

**L. ANNOUNCEMENT OUT OF CLOSED SESSION**

**M. ANNOUNCEMENT OF NEXT MEETING**

January 9, 2007 – 1:00 p.m.  
Humboldt County Board of Supervisors Chambers  
City Council Chambers  
111 East Commercial Street  
Mendocino County

**N. ADJOURNMENT**

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**AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS**

*To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the NCRA office at 707 463-3280, at least 72 hours before the meeting.*

**ADDITIONS TO AGENDA**

*The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.*

**CLOSED SESSION**

*If agendaized, NCRA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.*