

**NORTH COAST RAILROAD AUTHORITY (NCRA)
POLICIES AND PROCEDURES COMMITTEE MEETING**

Friday, November 2, 2007

3:00 p.m.

Conference Call

Various Locations

DRAFT AGENDA

Public Participation Locations:

NCRA Office: 419 Talmage Road, Suite M, Ukiah, Ca

**Alternate Public Participation Locations – The Following Committee Members will have
Conference Call Availability:**

John Woolley: 825 5th Street, Room #111, Eureka, Ca

Allan Hemphill: 137 Porterfield, Cloverdale, Ca

Tom MacDonald: 500 Davidson Street Novato

Bernie Meyers: 500 Davidson Street Novato

AGENDA NOTE

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA APPROVAL

D. CONDUCT OF BUSINESS

**1. Consideration and Possible Action Regarding Policies and Procedures Section 2000
Governmental Operations –sections 2301-2306 (c)**

**2. Consideration and Possible Action Regarding Policies and Procedures Section 0500
Internal Controls - sections 0505.5-0505.5-9**

3. Consideration and Possible Action Regarding Board Meeting Locations

E. STAFF REPORTS

1. Executive Director – Mitch Stogner

2. Legal Counsel - Chris Neary

F. ANNOUNCEMENT OF NEXT MEETING

November 14, 2007
Willits City Council Chambers
111 E. Commercial Street
Mendocino County

G. ADJOURNMENT

AGENDA NOTE

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the NCRA office at 707 463-3280, at least 72 hours before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an "emergency situation" exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendaized, NCRA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.