

**NORTH COAST RAILROAD AUTHORITY (NCRA)  
POLICIES AND PROCEDURES COMMITTEE MEETING**

Friday, November 2, 2007

3:00 p.m.

Conference Call

Various Locations

**DRAFT AGENDA**

**Public Participation Locations:**

*NCRA Office: 419 Talmage Road, Suite M, Ukiah, Ca*

**Alternate Public Participation Locations – The Following Committee Members will have  
Conference Call Availability:**

*John Woolley: 825 5<sup>th</sup> Street, Room #111, Eureka, Ca*

*Allan Hemphill: 137 Porterfield, Cloverdale, Ca*

*Tom MacDonald: 500 Davidson Street Novato*

*Bernie Meyers: 500 Davidson Street Novato*

**AGENDA NOTE**

*All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. AGENDA APPROVAL**

**D. CONDUCT OF BUSINESS**

**1. Consideration and Possible Action Regarding Policies and Procedures Section 2000  
Governmental Operations –sections 2301-2306 (c)**

**2. Consideration and Possible Action Regarding Policies and Procedures Section 0500  
Internal Controls - sections 0505.5-0505.5-9**

**3. Consideration and Possible Action Regarding Board Meeting Locations**

**E. STAFF REPORTS**

**1. Executive Director – Mitch Stogner**

**2. Legal Counsel - Chris Neary**

**F. ANNOUNCEMENT OF NEXT MEETING**

November 14, 2007  
Willits City Council Chambers  
111 E. Commercial Street  
Mendocino County

**G. ADJOURNMENT**

**AGENDA NOTE**

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**AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS**

*To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the NCRA office at 707 463-3280, at least 72 hours before the meeting.*

**ADDITIONS TO AGENDA**

*The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an "emergency situation" exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.*

**CLOSED SESSION**

*If agendaized, NCRA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.*