



**MEMO**

**To:** NCRA Board of Directors  
**From:** Executive Director, Mitch Stogner  
**Date:** December 9, 2009  
**Subject:** **Agenda Item F.3 – Election of Chairman and Vice-Chairman**

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Each December, the NCRA Board of Directors elects a Chairman and a Vice-Chairman respectively to serve as Chairman and Vice-Chairman of the Board for a period of 12 months, effective January 1.

Accordingly, the December 9, 2009 meeting of the Board of Directors is the appropriate meeting to select Board officers for 2010.