MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: February 10, 2016

Subject: Agenda Items

The Board packet for the February 10, 2016 Board meeting in Healdsburg, sent to you via email, includes the following:

1. The background for the Conduct of Business items, E. 1 – E. 3;

2. The background for one Consent Calendar item, F. 10;

3. The background for one Closed Session item, J. 2 b.

The background material for the remaining Consent Calendar items and the Executive Director Staff Report is not part of the Board packet sent via email, but will be included in the packet you receive in the mail.

Also, short Staff Reports for the three Action items (E. 1 – E. 3) on the Agenda will be emailed to you on Monday, February 8, 2016. Thank you for your attention to this matter.