

**NORTH COAST RAILROAD AUTHORITY (NCRA)  
BOARD OF DIRECTORS SPECIAL MEETING**

December 21, 2007

3:00 p.m.

Conference Call – Various Locations

**Approved Minutes**

**Public Call-In Location:**

*NCRA Office~ 419 Talmage Road, Suite M, Ukiah, Ca*

**Alternate Public Participation Locations – The following Board Members will have Conference Call Availability:**

**Chairman Hemphill: 137 Porterfield, Cloverdale**

**Director Woolley: 825 5<sup>th</sup> Street, Eureka**

**Director Simonson: 419 Talmage Road, Suite M, Ukiah**

**Director Ollivier: 1970 Ollivier Way, McKinleyville**

**Director MacDonald: 29 Olympia Way, Novato, CA 94949**

**Director Kelley: 575 Administration Drive, Room 100 A, Santa Rosa**

**A. *CALL TO ORDER***

Chairman Hemphill called the meeting to order at 3:05 p.m.

**B. *ROLL CALL***

**Directors Present:** Colfax, Simonson, Meyers, MacDonald, Ollivier, Kelley (Woolley arrives at 3:15), Chairman Hemphill

**Directors Absent:** Simonson, Ziedrich

**Also Present:** Executive Director Mitch Stogner, Legal Counsel Chris Neary, Recording Secretary Heather Lindsteadt

**C. *AGENDA APPROVAL***

Agenda stood as presented

**D. *MATTERS FROM THE BOARD***

No matters

**E. *PUBLIC COMMENT***

No public comment

**F. *CONDUCT OF BUSINESS***

**1. Consideration and Possible Action Regarding Award of Contract to Ghilotti Bros/Cooper Crane JV for Schellville to Wingo, Railroad Embankment Repairs, Contract G1**

Executive Director Stogner updated the Board on the construction contracts that have been issued to date and the corresponding CTC allocations.

Project Manager, Dave Anderson said that the Bids were opened on December 18, and that 12 bids were received. He said the lowest responsive bidder was Ghilotti Bros/Cooper Crane JV. He said that after review of the bid documents HNTB has recommended award of contract to Ghilotti Bros/Cooper Crane JV in the amount of \$1,267,000 for Railroad Embankment Repairs, Contract G1.

Upon Motion by Director Meyers, seconded by Director Kelley, approved unanimously (7-0 Simonson, Ziedrich absent) the Board approved award of contract to Ghilotti Bros/Cooper Crane JV in the amount of \$1,267,000 for Railroad Embankment Repairs Contract G1

**2. Consideration and Possible Action Regarding Issuance of Notice to Proceed (NTP) to Ghilotti Bros/Cooper Crane JV for Schellville to Wingo, Railroad Embankment Repairs, Contract G1**

Upon Motion by Director Woolley, seconded by Director Kelley, approved unanimously (7-0 Simonson Ziedrich absent) the Board approved issuance of a Notice to Proceed (NTP) to Ghilotti Bros/Cooper Crane JV for Railroad Embankment Repairs, Contract G1.

**G. STAFF REPORTS**

1. Executive Director – Mitch Stogner  
No Report
2. Legal Counsel - Chris Neary  
No Report
3. Project Manager Report – Dave Anderson

Mr. Anderson updated the Board on the King Salmon Levee Repairs in Humboldt County.

**H. OPERATOR REPORT**

1. John Williams – NWP Co.  
No Report

**I. ANNOUNCEMENT OF NEXT MEETING**

January 9, 2008 – Time – To be determined.  
Regular NCRA Board of Directors Meeting  
Humboldt County  
Location – To be determined

***J. ADJOURNMENT***

Chairman Hemphill adjourned the meeting at 4:15 p.m.